

# Toddler Community

## HPMS COVID-19 Planning and Response Guide

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## HPMS COVID-19 Planning and Response Guide

Your children’s health and safety is our first priority. During the COVID-19 pandemic, we have worked to create alternatives in programming for both Children’s House and Toddler: first with the Busy Bee Boxes when we were closed in April and May, and now with a low-enrollment summer program that has brought children back into the school.

Our regular school year begins Tuesday, September 8. This guide outlines what to expect during this coming school year. Unprecedented times call for unprecedented solutions. As such, HPMS is making changes to our school hours, routines, environments, schedules and protocols. What will not change is our care, attention and love for each child. We will support your child’s physical, intellectual, emotional and social needs always.

This guide also provides information and instructions from the Minnesota Department of Health (MDH) in response to COVID-19 possible and confirmed cases. Read the documents carefully: we will be following these steps as written by the MDH.

Thank you for taking the time to read through this guide. Please contact me with any questions, concerns, and suggestions you may have. THANK YOU for working with us to make HPMS a healthy and safe school environment for your children and our staff.

<p><b>1</b></p> <p><b>Record your temperatures</b></p> <p><small>*HPMS staff will do the same</small></p>	<p><b><i>Before You Arrive</i></b></p> <p>For <u>7 days before coming to school</u>, we ask that parents and children keep track of their temperatures. A temperature chart is attached. Please bring it with you on your child’s first day.</p>
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<p><b>2</b></p> <p><b>Arrival, screening and masks</b></p>	<p><b><i>Your Child’s Day – Toddler Community</i></b></p>
 	<p><b>It’s best if the same parent drops off and picks up every day.</b></p> <p><b>8:00 am</b> Sarah and Ivy meet the children and parents by the Summit Ave. door at 8am. We wear masks, the parents wear masks and we stay socially distant.</p> <p>The children come to Sarah for a temperature and symptom check and we wave goodbye to the parent. We go upstairs when everyone has arrived.</p> <p><b>8:05</b> Masks: Before entering our room, we help the children put on their masks. We have found the children are excellent mask wearers!</p>

<p><b>3</b></p> <p><b>Bathroom Time</b></p>	<p>8:10, and throughout the day:</p> <ul style="list-style-type: none"> <li>• Once in the room, the children take off their outside shoes and head into the bathroom for our usual bathroom routine (diaper off, sit on the toilet, underwear on, wash hands).</li> <li>• *A new way to wash-             <ul style="list-style-type: none"> <li>○ water on, wet hands, water off</li> <li>○ rub soap on hands</li> <li>○ sing ABCs or other 20 second song while scrubbing hands</li> <li>○ water on, rinse well, water off</li> <li>○ dry with single use cloth</li> </ul> </li> <li>• *Toilets and sinks are cleaned between uses.</li> </ul>
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<p><b>4</b></p> <p><b>Work Time</b></p>	<p>8:20</p> <p>The children go to work, just as before, but with a mask on. If a child chooses food work, they do the work, clean up and take their mask off to eat.</p> <p>*After a material is used, it is sterilized in the dishwasher, put into the laundry, or wiped with an antibacterial wipe.</p>
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<p><b>5</b></p> <p><b>Snack</b></p>	<p>9:45</p> <p>Toileting and hand washing before snack.</p> <p>10ish</p> <p>Snack. Instead of holding hands, we clap to our thanks song.</p>
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The children are served a pre-plated snack.

Masks on and they bus their own snack dishes.

<p style="text-align: center;"><b>6</b></p> <p><b>Outside, Lunch, Nap, Afternoon snack, Activities, Pick-up</b></p>	<p>10:30 Toileting</p> <p>10:45 Outside time. A walk or to the toddler playground. We take off our masks.</p> <p>11:30 Masks on and another round of toileting.</p> <p>11:45 Lunch</p> <p>12:45 Nap. Masks off. Each child has their own labeled cot with a sheet.</p> <p>2:30-3:00. Wake up, masks on and toileting.</p> <p>3:00 Snack</p> <p>After snack varies. We may get out the balance beam or pickler triangle, turn on some dance music, go outside to run on the hill or work with materials in the room.</p> <p>3:45 Prepare to meet parents. Toileting, change shoes, and pack up bag/backpack.</p> <p>4:00. Meet at the Summit Ave door.</p>
<p style="text-align: center;"><b>7</b></p> <p><b>If your child becomes sick</b></p>	<p>If we see signs of illness – even if it’s mild, we will call you and ask that you pick up your child within 30 minutes. We have set aside a separate space (front bench/front hallway) to bring a sick child while waiting to be picked up. Keep in close contact with us during the time that your child is sick. <u>Let us know about any illness in your contact circle.</u></p> <p>Parents: <b>please read the next section of this guide</b> for what to do should there be a question or confirmation of Covid-19 infection at the school. <b>We will be following the protocols established by the Minnesota Department of Health (MDH).</b></p>

**Your Notes**